

## For Healthcare Providers:

## PHONE:

- Direct patient to phone 618-451-5722 during normal business hours
- Direct patient to website: hopeclinic.com
- Outside Provider Communications/Referrals Coordinators contact for specific issues or provider to provider referral:
  - Cali Baublitz <u>cali@hopeclinic.com</u>
  - Amy Redd-Greiner <u>amy@hopeclinic.com</u>
  - Other: info@hopeclinic.com

## PATIENT REFERRAL FOR SPECIALIZED CARE:

- Patient seen at outside provider's office
- Specialized care identified that is either not available with referring provider or patient is seeking a second opinion or alternative provider to for care
- Pertinent medical records are created in format which can be transmitted to Hope Clinic upholding standards for transmission of protected health information (PHI) under HIPAA
  - o Fax: 618-451-9092
  - Send using secure email from origination site to info@hopeclinic.com
- The following are records which could decrease the need for Hope Clinic to repeat portions of medical care already completed by referring provider:
  - ultrasound report(s) reviewed and signed by physician;
  - o lab work such as hemoglobin, Rh typing, applicable genetic testing results;
  - medical history review, other pertinent medical history such as a consult note, prenatal records, procedure notes, other related progress notes;
  - education about the specialized care for which the patient is being referred (see attached example of Hope Clinic education/informed consent for specialized care to assist with educating patients - note Hope Clinic will obtain informed consent of a patient prior to any medical care in our facility)

- Patient to complete a release of health information authorization from the referring provider facility to Hope Clinic which should be sent with the medical records. (see attached example.)
- Scheduling patient:
  - Patient Contact:
    - patient can call the office during business hours 618-451-5722
  - Referring provider contact:
    - direct provider to provider scheduling can be executed to assist patient by contacting the referral coordinators listed above
  - Patient information:
    - Please provide patient with the address/contact information of the facility with instructions: "Patient Appointment Information" provided by Hope Clinic (other written materials available on request)
    - Please have patient review information about the specialized care on our informational website at hopeclinic.com; and specifically about their appointment day at <u>https://hopeclinic.com/patient-info/what-to-expect.html</u>
    - Fees: After review of received medical records, patients may not need to repeat the medical services at Hope Clinic already completed by referring provider. Hope Clinic fees are based on services rendered (for example: if a service does not need to be repeated at Hope Clinic, the patient would not be charged for that service on the day of the appointment at Hope Clinic).
    - Financial Assistance and travel support is available for some patients; Hope Clinic staff can discuss this directly with patients.

## **RESOURCE INFORMATION FOR PATIENTS:**

- written material available on request (brochures, cards, etc.) at info@hopeclinic.com
- for outside provider's written material or website: high quality digital logo available on request Hope Clinic is located in Illinois, just 10 minutes from downtown St. Louis. The Hope Clinic has been providing compassionate abortion care for 45 years. Patients can be seen up to 27 weeks 6 days for in clinic / procedure abortions or through 11 weeks for medication abortion. Appointments can be scheduled over the phone at 618-451-5722.